

## Brentwood Routines and Expectations- Teaching Our Children

### *“Be Helpful – Not Hurtful – Do The Right Thing!”*

	<b>Be Respectful and Caring</b>	<b>Be Organized and Clean</b>	<b>Be Safe and Secure</b>
<b>Early in the Day</b>	<ul style="list-style-type: none"> <li>▪ Reply to others when they greet you – Say “Good morning”</li> <li>▪ Make eye contact</li> </ul>	<ul style="list-style-type: none"> <li>▪ Walk in, coats, boots, and backpacks away, walk to homeroom</li> </ul>	<ul style="list-style-type: none"> <li>▪ Use <b>your</b> boot room entrance to enter the school.</li> </ul>
<b>Breakfast Program</b>	<ul style="list-style-type: none"> <li>▪ Use Gr. 1 doors at 8:25.</li> <li>▪ Do not knock on the door, wait until it is unlocked.</li> <li>▪ Take off your outside shoes</li> </ul>	<ul style="list-style-type: none"> <li>▪ Take your belongings with you in to the breakfast room.</li> <li>▪ Take your belongings with you when you leave</li> </ul>	<ul style="list-style-type: none"> <li>▪ Use the Gr. 1 door only</li> </ul>
<b>On The Playground</b>	<ul style="list-style-type: none"> <li>▪ Choose teams fairly and include others.</li> <li>▪ Share equipment and space</li> <li>▪ Work out your problems first. Talk to a supervisor second.</li> <li>▪ The adult supervisor is <u>the boss</u> on the playground.</li> <li>▪ Appropriate behavior and language</li> <li>▪ <i>If it isn't fun for everyone- STOP!</i></li> </ul>	<ul style="list-style-type: none"> <li>▪ Pick up garbage that you see</li> <li>▪ Bring in all equipment and belongings.</li> <li>▪ If you take something from your classroom, put it back.</li> <li>▪ Take care of the equipment</li> </ul>	<ul style="list-style-type: none"> <li>▪ Respond promptly to all bells</li> <li>▪ Touch football only</li> <li>▪ Stay in bounds – don't play past the pathways</li> <li>▪ Do not leave the playground unless you have permission</li> <li>▪ Stay clear of mud, puddles, and ice</li> <li>▪ Report problems to the supervisor right away</li> </ul>
<b>Coming Inside</b>	<ul style="list-style-type: none"> <li>▪ Behave when lining up</li> <li>▪ Use inside voices in bootrooms</li> <li>▪ Take off hats.</li> <li>▪ Put your things in your locker, go to your classroom, sit down</li> </ul>	<ul style="list-style-type: none"> <li>▪ Take off your outside shoes.</li> <li>▪ Line up footwear – neatly!</li> <li>▪ Keep racks, cubbies, hooks, and lockers neat.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Wear your inside shoes inside</li> <li>▪ Keep your hands, feet, and objects to yourself.</li> <li>▪ Watch where you are going- WALK.</li> </ul>
<b>Hallway Travel</b>	<ul style="list-style-type: none"> <li>▪ Walk on the right-hand side</li> <li>▪ Walk <u>slowly</u> in a single line</li> <li>▪ No talking</li> <li>▪ Walk around, not through people</li> </ul>	<ul style="list-style-type: none"> <li>▪ If you see garbage, pick it up</li> <li>▪ Respect displayed work by looking, not touching.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Keep your hands, feet, and objects to yourself.</li> <li>▪ Tie up your shoes</li> <li>▪ Older students yield to younger</li> </ul>
<b>Computer Lab</b>	<ul style="list-style-type: none"> <li>▪ Respect the equipment so it lasts 100 years</li> <li>▪ Get permission before you print</li> </ul>	<ul style="list-style-type: none"> <li>▪ Keep food and/or drinks out of the lab</li> <li>▪ “<i>Log off and tidy up</i>”, at the end of the class</li> <li>▪ Clean hands.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Use good posture</li> <li>▪ Don't wander around</li> <li>▪ Use the Internet only as directed by your teacher</li> <li>▪ Acceptable free time activities only</li> </ul>
<b>Classroom Behavior</b>	<ul style="list-style-type: none"> <li>▪ Follow classroom rules</li> <li>▪ Work without disturbing others</li> <li>▪ Find positive things to say about the work of others</li> <li>▪ Inside or library voices</li> </ul>	<ul style="list-style-type: none"> <li>▪ Everyone helps clean up the room.</li> <li>▪ Keep your desk organized</li> </ul>	<ul style="list-style-type: none"> <li>▪ Sit up straight on chairs.</li> <li>▪ Follow classroom rules</li> <li>▪ Walk</li> </ul>
<b>Gym</b>	<ul style="list-style-type: none"> <li>▪ Play fair</li> <li>▪ Be on time</li> <li>▪ Run! Play! Move!</li> <li>▪ Be a good sport!</li> </ul>	<ul style="list-style-type: none"> <li>▪ Leave change rooms clean and tidy</li> <li>▪ Put equipment away</li> </ul>	<ul style="list-style-type: none"> <li>▪ Listen to safety instructions</li> <li>▪ Respect the rules</li> <li>▪ Appropriate wash room and change room behavior</li> </ul>

	<b>Be Respectful and Caring</b>	<b>Be Organized and Clean</b>	<b>Be Safe and Secure</b>
<b>Washrooms</b>	<ul style="list-style-type: none"> <li>▪ Hit the target</li> <li>▪ Library voices</li> <li>▪ Wait your turn</li> </ul>	<ul style="list-style-type: none"> <li>▪ Flush</li> <li>▪ Wash your hands with soap and water</li> <li>▪ Shut off taps completely</li> <li>▪ Pick up after yourself</li> </ul>	<ul style="list-style-type: none"> <li>▪ Use a towel to dry your hands and wipe up splashes</li> <li>▪ Leave the lights on</li> <li>▪ Report problems to your teacher right away</li> </ul>
<b>Celebrations and Shows</b>	<ul style="list-style-type: none"> <li>▪ Listen quietly when someone is speaking.</li> <li>▪ Enjoy the show.</li> <li>▪ Clap and cheer appropriately</li> </ul>	<ul style="list-style-type: none"> <li>▪ Sit up straight with crossed feet.</li> <li>▪ Sit in a perfect line.</li> <li>▪ Keep your hands and feet to yourself</li> </ul>	<ul style="list-style-type: none"> <li>▪ If you have permission, use the washrooms outside the gym</li> <li>▪ After the show, remain seated and listen for directions</li> </ul>
<b>Field Trips</b>	<ul style="list-style-type: none"> <li>▪ Be polite.</li> <li>▪ Listen carefully</li> <li>▪ Represent Brentwood proudly</li> </ul>	<ul style="list-style-type: none"> <li>▪ Leave each space you visit cleaner than when you got there.</li> </ul>	<ul style="list-style-type: none"> <li>▪ On the bus, sit quietly and stay in your seat.</li> <li>▪ Listen to adult supervisors.</li> </ul>
<b>Using the Telephone</b>	<ul style="list-style-type: none"> <li>▪ Ask permission first to use a school phone</li> <li>▪ Use good telephone manners with anyone you speak with</li> </ul>	<ul style="list-style-type: none"> <li>▪ Have a phone slip if you want to use an office telephone</li> <li>▪ Make afterschool arrangements before you come to school</li> </ul>	<ul style="list-style-type: none"> <li>▪ Shut your cell phone off</li> <li>▪ Lock your cell phone in your locker until the end of the day</li> </ul>
<b>On the School Bus</b>	<ul style="list-style-type: none"> <li>▪ Listen to the bus driver</li> <li>▪ Use library voices</li> </ul>	<ul style="list-style-type: none"> <li>▪ Pick up after yourself</li> <li>▪ Take all of your stuff with you when you leave</li> </ul>	<ul style="list-style-type: none"> <li>▪ Remain seated when the bus is moving</li> <li>▪ Keep hands inside the bus</li> <li>▪ Keep feet out of the aisle</li> </ul>
<b>Using the Crosswalk</b>	<ul style="list-style-type: none"> <li>▪ Be respectful of patrollers</li> <li>▪ Help younger students learn the rules</li> </ul>	<ul style="list-style-type: none"> <li>▪ Stand quietly, walk –don’t run across the crosswalk</li> </ul>	<ul style="list-style-type: none"> <li>▪ Follow directions</li> <li>▪ Be alert</li> </ul>
<b>Safety Drills</b>	<ul style="list-style-type: none"> <li>▪ No unnecessary talking</li> <li>▪ Pay attention to the person in charge</li> </ul>	<ul style="list-style-type: none"> <li>▪ Follow the plan</li> </ul>	<ul style="list-style-type: none"> <li>▪ Listen carefully</li> <li>▪ Follow directions</li> <li>▪ Be alert</li> <li>▪ Walk</li> </ul>
<b>Every Single Day</b>	<ul style="list-style-type: none"> <li>▪ Be polite.</li> <li>▪ Say “please”, “thank-you”, and “excuse me” often</li> <li>▪ Think of the other person first.</li> <li>▪ Work hard – play fair.</li> <li>▪ If you do something wrong, make it right!</li> </ul>	<ul style="list-style-type: none"> <li>▪ Take care of your things</li> <li>▪ Leave valuables at home</li> <li>▪ Leave each space in our school like it was on the first day of school</li> <li>▪ Dress appropriately</li> <li>▪ Wash your hands often</li> </ul>	<ul style="list-style-type: none"> <li>▪ Be helpful, not hurtful.</li> <li>▪ Follow the rules</li> <li>▪ Ask an adult if you need help</li> </ul>

**Practice.....Practice.....Practice**