



# École Brentwood Elementary School

Dear Ecole Brentwood Families,

Welcome to a new school year! I hope that you enjoyed your summer and that you found opportunities to rest, relax and partake in numerous activities with family and friends throughout July and August. September brings us a new school year and a clean slate in which to work and create.

I am extremely excited to work with the talented staff of Ecole Brentwood and serve in a vibrant community with all of your amazing children. In the very short time that I have been at Ecole Brentwood (just a matter of days), it is evident that this is a school that takes a great deal of pride in creating a powerful learning environment in which both students and staff can flourish. This is the case both in and outside of the classroom. With such a passionate and innovative staff on board, I can hardly wait to see what this year has in store for us!

Not only do the staff at Brentwood strive to push learning to the greatest extent possible, but they work to create an environment where families feel welcome. On that note, I hope that you can attend the many events that we have up our sleeve for this year! Your presence really does make a difference in the educational experiences of your children.

**MEET THE TEACHER NIGHT**, which is scheduled for September 12<sup>th</sup> from 6:00 – 7:00 pm is a great opportunity for us to come together as a school community. We hope that you can pop by the school for a visit, and of course some snacks.

I hope that our paths cross soon, as I look forward to getting to know you. I am excited to kick off the school year and embark on what is sure to be a successful school year!

Let the learning begin!

~Miss. Seabrook~



**Vision:** A family-centered school built on a foundation of excellence creating boundless learning opportunities

**Mission:** Ensuring a culture of powerful learning and engage thinkers

# STAFFING FOR THE 2018-2019 SCHOOL YEAR

Principal: Miss. Seabrook  
 Associate Principal: Ms. Friesen  
 Secretaries: Mrs. Muenchrath, Ms. Hodder, Mrs. Fabris  
 Head Caretaker: Mrs. Barrie  
 Caretaker: Mr. Villegas  
 Librarian: Mrs. LeMoine  
 Kindergarten: Mrs. Last  
 Grade K/1 French: Mme. Friesen, Mme. Boot  
 Grade 1: Mrs. Funk  
 Grade 1/2 French: Mme. Mueller  
 Grade 2: Mr. Green, Mrs. Steeves, Mrs. Anderson  
 Grade 3: Mrs. Hatton  
 Grade 3 French: Mme. Boot, Miss. Seabrook  
 Grade 3/4: Mrs. Bryan  
 Grade 4: Miss. Coulter  
 Grade 5: Mrs. Fule, Ms. Huber  
 Grade 6: Mrs. Smith, Mrs. Humen  
 Music: Mrs. Steeves  
 PE: Mrs. Anderson  
 Learning Strategist/Special Education: Mrs. Laslo  
 Educational Consultant: Ms. Smygwy  
 Family School Resource Worker: Mrs. Campbell  
 Support Staff: Mrs. Berger, Mrs. Hilton, Mrs. Holinaty,  
 Mrs. LeMoine, Mrs. Sander, Mrs. Woodley and Mrs. Yaskiw



## SPECIALIZED PROGRAMMING

There are several specialized programs offered to provide students with the support that they need to be successful.

**The Learning Assistance Center (LAC)** is designed to provide individualized programs to students in grades 3 to 6 who require more intensive programming in literacy and numeracy

**Early Literacy, Early Numeracy & Levelled Literacy Intervention** are geared towards our grade 1 and 2 students who would benefit from additional support in literacy and numeracy

**Early Literacy, Early Numeracy & Levelled Literacy Intervention** are available to support students and their families in a variety of social-emotional areas

Speech Therapy

Occupational Therapy

## OFFICE HOURS & BELL SCHEDULE

7:45 am	School Office Opens
8:05 am – 8:25 am	Buses and Students Arrive
8:25 am	Bell Rings
10:35 am - 10:50 am	Recess
12:10 pm - 12:55 pm	Lunch
3:05 pm	Dismissal
3:05 pm – 3:25 pm	Buses and Students Depart
3:45 pm	School Office Closes



## ARRIVAL AT SCHOOL

Students who walk or are dropped off at school should arrive after 8:05 am, at which time supervisors will be present. Buses are scheduled to arrive prior to the 8:25 am first bell.

## PARKING & THE BUS LOOP

Please do not park or drop off students on the curb side, south-bound lane of Maplewood Drive and from the four-way stop to the bus loop between 8:05 - 8:25 am and 3:05 - 3:25 pm.



## DROP OFF & PICK UP OF STUDENTS

The front door should only be used by students if they arrive after morning attendance, or if they are being picked up during the school day. The only exception is the morning safety patrollers who need to arrive early for their patrol duties. After a few days of school and the students are settled in, please discuss an appropriate place to meet your child after school.

If you need to pick up your child during school hours, please come to the office and your child will be called down to meet you. Students dropped off during school hours should report to the office and check in before heading to class. Outside doors are locked during school hours, with the exception of the main office doors.

If older siblings are picking up students, please keep in mind that, due to transportation, our dismissal is much earlier than the junior high and high school.

## SAFETY PATROL

We will once again run a Safety Patrol Program in affiliation with the Alberta Motor Association. Our annual Patrol training will take place on September 12 at 9:00 am. We appreciate the support and work that the safety patrol members do to create a safe environment for our students. For the first couple of weeks, the patrol crossing will be supervised by previously trained patrollers and our staff supervisors, Mrs. Fule and Mrs. Laslo.

## BIKES & SCOOTERS

If your child rides a bike or scooter, please ensure that they have a helmet, lock, and use the bike racks.



## CLOTHING & FOOTWEAR

Please ensure that your child has a pair of non-marking indoor shoes to remain at school. It's a good idea to label shoes, boots, jackets, bags, water bottles, etc. as well.

**SMILE** ..... Picture Day is scheduled for October 19.



## ATTENDANCE

Attendance and punctuality are important factors in ensuring success in school. Please contact the school office or your child's teacher to report any absences – (403)934-5013. If your child is absent, we will call to establish your child's whereabouts.



## COMMUNICATION

As in previous years, teachers and students will be utilizing agendas. The agendas serve as an important communication link between home and school. Please make it a habit to check your child's agenda daily. The first few pages of the student agendas contain the SCHOOL HANDBOOK. The handbook includes both the division and school calendars, as well as policies and procedures.

Important information can also be found by accessing the school website and Facebook account. Feel free to reach out to any of the staff via phone and email as well. 😊

## VOLUNTEERS & VISITORS

In the interest of student safety, all school guests (parents, volunteers, etc.) are required to report to the office upon entering the school.

We also ask that all volunteers wear their Criminal Check badge and that visitors wear a sticker, both of which can be obtained at the office. We appreciate your support in helping to keep our school safe.

All volunteers are required to provide a **Criminal Record Check** and a **Child Welfare Check**. This applies to volunteering in the school and attending field trips. Copies of the letter, which needs to be taken to the RCMP detachment and the Child Welfare office, can be obtained from the office. If you have already completed these checks, it is not necessary to complete them again.



## FEES

**Kindergarten Fee:** \$35

**Grades 1 - 6 Fee:** \$15

(Agendas: \$7 and Fine Arts & Cultural Events: \$8)

Once you receive the invoice for the above fees, you may pay by cash, cheque (payable to Brentwood School) or online using the following link:

<https://goldenhills.schoolcashonline.com/>



## REVS

September 6, 2018

3:30 – 7:30 pm

Strathmore Civic Centre

For more information:

Chery Graff

Phone: (403)934-4772 Ext. 2

Fax: (403)934-4779

## BREAKFAST PROGRAM

We are very fortunate to once again be able to offer our students breakfast, compliments of **SCHOOL FUEL**. School fuel is a daily breakfast program open to all students. Please stay tuned for more information regarding a start up date. This program does require support from volunteers. If you are able to lend a helping hand, please contact Sally at [schoolfuel@outlook.com](mailto:schoolfuel@outlook.com)

## MILK PROGRAM

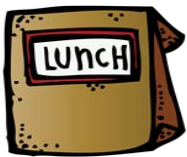
White or chocolate milk can be purchased on the first Wednesday of each month.

COST: 10 milk for \$7.50  
FIRST PAYMENT DUE: September 10  
FIRST DAY FOR MILK DELIVERY: September 13



## HOT LUNCH

A weekly hot lunch will be available for purchase, providing that there are enough **Volunteers**. If you are able to assist, please complete the required section on the Volunteer Response Form that will go home later this week.



### IMPORTANT INFORMATION

Orders must be placed by 9:00 am on the due date  
No late orders will be accepted – NO EXCEPTIONS  
Please do not combine payments  
We are unable to make change as we do not keep cash in the office.

**THE FIRST HOT LUNCH DATE HAS YET TO BE DETERMINED**

## SCHOOL COUNCIL

The school council AGM will be held on **September 18 at 6:30 pm**. Babysitting will be provided at no charge.

School council meetings provide an opportunity for parents to participate in decisions that impact student learning. By contributing knowledge, perspective and ideas at school council meetings, parents are actively contributing to the overall success of the school community. In previous years, the council has organized events such as movie nights and dances. They also run the hot lunch program, which is an important feature of our school. We hope to see you on September 18!

## FRIENDS OF BRENTWOOD

The first Friends of Brentwood meeting is scheduled for September 18 at 6:30 pm, immediately following the School Council Meeting. Babysitting will be provided at no charge.

Members are open to all ideas on possible ways to spend and distribute acquired funds. Your ideas matter!

If you are unable to make the meeting and would like input into the topics discussed, please feel free to email Tabatha at [tabatha.fiset@gmail.com](mailto:tabatha.fiset@gmail.com)



